

## Parent 30 Hours Funding Forms

Child Name:

Date of Birth:

I would like to apply to take **\*up to 30 hours** funding offer **TERM TIME ONLY - 30 hours per week**. I understand that any sessions taken during the holidays will be chargeable.\*please see the small print below regarding availability of sessions.

I would like to apply to take up the 30 hours funding offer **STRETCHED OVER 50 WEEKS OF THE YEAR – 22.5 hours per week** and would like to use the following sessions:

I would like to use my 15 hours universal funding on the following sessions:

	Monday	Tuesday	Wednesday	Thursday	Friday
Early riser 7:15 – 7:30am					
Breakfast Club 7:30 – 9:00am					
Morning Session 9:00 – 11:30					
Lunch Club 11.30-12.30					
Afternoon Session 12:30 – 3:00pm					
After School Club 3:00 -6:00 pm					

I understand that 15 & 30 hour places are subject to availability and are offered on a first come, first served basis at the discretion of the management. Once a place is offered any changes will only be made at the start of every term.

I understand that it is my responsibility to renew my code (for 30 hour funding), every 3 months and notify the setting of this. Failure to do this may mean that hours will be revoked until the next available term for funding, charges may be applied.

I understand that I will need to provide sensitive data for Pollington Preschool to verify and apply for Early Years Entitlement Funding. The information supplied will be stored in accordance with GDPR regulations.

**Attendance: I understand that I will need to attend all booked sessions, unless exceptions are made due to illness/holidays.**

Signed ..... Date .....

Please return your forms via email to [manager@pollingtonpreschool.com](mailto:manager@pollingtonpreschool.com)

## Parent 30 Hours Funding Forms

# 30 hrs Extended Entitlement - Parent Consent to Check Voucher Code

Schools and settings MUST obtain parents written consent to check voucher codes to comply with Data Protection requirements.

**Note to providers:** Please use this temporary form for the Summer Term 2017 to ensure that you collect all necessary information for checking and retain in your records. (This form will be part of the new Parental Agreement form and included in the new Provider Agreement from September 2017)

### I. Child's and Parent's Details

<b>Child's Legal Family Name:</b>		<b>Child's Legal Forename(s):</b>	
<b>Date of Birth:</b>		<b>Male/Female:</b>	
<b>Address:</b>			
<b>Post Code:</b>			
<b>Documentary proof of child's date of birth seen and checked to confirm eligibility:</b> (e.g. Birth Certificate, Passport)			<b>Y/N Date:</b>

<p><b>30 hrs eligibility voucher code number</b> (this is an 11 digit number starting 5000)</p> <p><b>Parent/carer National Insurance Number/ NASS Number</b></p> <p><b>PARENT DATE OF BIRTH</b></p>	<div style="border: 1px solid black; height: 40px; margin-bottom: 10px;"></div> <div style="border: 1px solid black; height: 40px;"></div>
--	--

### 2. Parent/Carer/Guardian with legal responsibility declaration

**Declaration** I (Name) .....

of (Address) .....

confirm that the information I have provided above is accurate and true. I authorise (Name of Provider) ..... to claim free entitlement funding on behalf of my child as agreed between us and as recorded in the parental agreement form.

I agree that the information I have provided can be shared with the local authority and Department for Education, who will access information from other government departments to confirm my child's eligibility.

<b>Signed by parent/carer</b>		<b>Date</b>	
-------------------------------	--	-------------	--

Please return your forms via email to [manager@pollingtonpreschool.com](mailto:manager@pollingtonpreschool.com)

# Parent 30 Hours Funding Forms

PRIVACY NOTICE for 2, 3 and 4 yr old Funded Children in  
Early Years Settings and Schools

Pollington Preschool are a data controller for the purposes of the Data Protection Act. We collect personal information from you and may receive information about your child from a previous setting. We hold this personal data and use it to:

- Care for your child and support their learning and development
- Monitor and report to you on your child's progress
- Assess how well we are doing
- Ensure we receive appropriate funding from the Local Authority

This information includes your contact details, hours of free early education (FEE) agreed and taken, observations and assessments on your child's development and personal characteristics such as your ethnic group, any special educational needs your child may have and relevant medical information.

We are required by law to pass some information about you and your child to our Local Authority (LA) and the Department for Education. The LA will use this information to ensure we receive the appropriate funding, carry out auditing checks with us and to monitor take up of free early education by two- three- and four- year-olds.

We will not give any other information about you or your child to anyone without your consent unless the law and our policies allow us to.

We are required by law to pass some information about your child to the Department for Education (DfE) and, in turn, this will be available for the use of the LA.

If you want to receive a copy of the information about you that we hold or share, please contact a member of the team for more information on how to do so.

If you need more information about how the LA and DfE store and use your information, then please go to the following websites: <http://www2.eastriding.gov.uk/council/governance-and-spending/protecting-yourpersonal-information/data-protection/> or <https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you cannot access these websites, please contact the LA or DfE as follows:

Data Protection Coordinator Health Diversity and Information Group East Riding of Yorkshire Council County Hall Beverley HU17 9BA Email: <a href="mailto:data.protection@eastriding.gcsx.gov.uk">data.protection@eastriding.gcsx.gov.uk</a> Telephone: 01482 393939	Public Communications Unit Department for Education Sanctuary Buildings Great Smith Street London SW1P 3BT Email: <a href="http://www.education.gov.uk/help/cont">http://www.education.gov.uk/help/cont</a> Telephone: 0370 000 2288
--	---

Please return your forms via email to [manager@pollingtonpreschool.com](mailto:manager@pollingtonpreschool.com)